

FAWKHAM PARISH COUNCIL

I hereby summon you to attend a meeting of **Fawkham Parish Council** to be held at **Fawkham Village Hall** on **Thursday 9th October 2025** at **19:30** to transact the following business.

Grace Champion
Clerk to Fawkham Parish Council

Members of the Parish Council:

Cllr Laura Evans (Chair), Cllr James Cherry (Vice Chair), Cllr Duncan Harker,
Cllr Karen Wilkes & Cllr Carol Peach

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest for items relating to the Agenda:**
Councillors to make any declarations that may be required by virtue of the Parish Council's adopted Code of Conduct.
3. **Public Session**
Parish Council meetings are open to the public. In accordance with the Standing Orders, thirty minutes are allocated for members of the public to raise any matters and partake in discussions. There are no further opportunities for members of the public to speak during the Parish Council meeting. The Council may enter closed session at the end of the meeting to discuss a confidential item, members of the public still present will be asked to leave.
4. **Planning Applications:** to agree the Parish Council's responses to the following planning applications:
(1) **APPEAL.** 25/00030/RFPLN - Cross House Pennis Lane Fawkham Kent DA3 8LZ. Extension of existing boundary wall.
5. **Planning Decisions:**
To note planning decisions received from Sevenoaks District Council.
(1) **25/02148/DETAIL** - Orchard Farm Fawkham Road Fawkham Kent DA3 7BJ. Details pursuant to condition 9 (hard and soft landscape proposals) of 24/02120/MMA. **GRANTED**
(2) **25/02149/DETAIL** - Orchard Farm Fawkham Road Fawkham Kent DA3 7BJ. Details pursuant to condition 10 (external lighting strategy) of 24/02120/MMA. **GRANTED**
(3) **25/02150/DETAIL** - Orchard Farm Fawkham Road Fawkham Kent DA3 7BJ. Details pursuant to condition 14 (mechanical ventilation) of 24/02120/MMA. **GRANTED**
6. **Approve Minutes:**
Proposal: To approve as a correct record the minutes of the Parish Council Meeting held on Thursday 4th September 2025, as attached.
7. **Matters Arising:** matters arising relating to the Minutes, not on this agenda.
8. **Local Plan update:** update based on information currently available including sites in and near to Fawkham; consultation process - including agreement to scope of consultant's work on FPC's response and joint work with Hartley PC; timeline and communication to residents.
9. **Finance Approval:** (a) Expenditure and Income - details to be tabled. Approval of cheques and payments, including (b) online banking access update for Cllr Cherry & Cllr Peach and (c) monthly salary payments update from Clerk.
10. **Remembrance Sunday:** update and logistics.
11. **KCC assets within Fawkham:** update.
12. **Small Grains:** update.
13. **Neighbourhood Plan:** update since adoption.

14. **Grants:** discuss and agree nominations for KCC Member's grant and Brands Hatch Villagers' Day grant.
15. **AGAR:** update from the Clerk following review of the External Auditor's Report, and next steps.
16. **Chair and Councillors' reports:** to note any items not listed on the agenda.
17. **Open Forum for Councillors to raise matters to be placed on the next agenda:** Members are asked to consider agenda items for the next meeting. The details of the agenda item will be sent to the Clerk by the Thursday (one week) before the published meeting. Late details cannot guarantee inclusion on the proposed agenda.
18. **Date of Next Meeting:**
To note the next meeting which is scheduled for **6th November 2025** at Fawkham Village Hall, time 19:30.
19. **Confidential Item - Planning/Planning Enforcement: Proposal:** to review, update and agree actions for cases.



Signed – G Champion, Clerk