

FAWKHAM PARISH COUNCIL

I hereby summon you to attend a meeting of **Fawkham Parish Council** to be held at **Fawkham Village Hall** on **Thursday 4th September 2025 at 19:30** to transact the following business.

Grace Champion
Clerk to Fawkham Parish Council

Members of the Parish Council:

Cllr Laura Evans (Chair), Cllr James Cherry (Vice Chair), Cllr Duncan Harker, Cllr Karen Wilkes and [Cllr Vacancy]

AGENDA

1. **Parish Councillor Vacancy**
Proposal: New Councillor to sign Declaration of Acceptance following interview process.
2. **Apologies for Absence**
3. **Declarations of Interest for items relating to the Agenda:**
Councillors to make any declarations that may be required by virtue of the Parish Council's adopted Code of Conduct.
4. **Public Session**
Parish Council meetings are open to the public. In accordance with the Standing Orders, thirty minutes are allocated for members of the public to raise any matters and partake in discussions. There are no further opportunities for members of the public to speak during the Parish Council meeting. The Council may enter closed session at the end of the meeting to discuss a confidential item, members of the public still present will be asked to leave.
5. **Planning Applications:** to agree the Parish Council's responses to the following planning applications:
 - (1) **25/01717/LDCEX** - The Cottage North Lodge Manor Lane Fawkham Kent DA3 8NB. *The change of use to a single dwelling house.* **Consultation deadline: 10 September 2025.**
 - (2) **SE/25/02148** – Orchard Farm, Fawkham Road, Fawkham, Kent DA3 7BJ. Details pursuant to condition 9 (hard and soft landscape proposals) of 24/02120/MMA. **Consultation deadline: 21 August 2025.**
Responded via Delegated Authority to the Clerk on 15 August 2025.
 - (3) **SE/25/02149** – Orchard Farm, Fawkham Road, Fawkham, Kent DA3 7BJ. Details pursuant to condition 10 (external lighting strategy) of 24/02120/MMA. **Consultation deadline: 21 August 2025.**
Responded via Delegated Authority to the Clerk on 15 August 2025.
 - (4) **SE/25/02150** – Orchard Farm, Fawkham Road, Fawkham, Kent DA3 7BJ. Details pursuant to condition 14 (mechanical ventilation) of 24/02120/MMA. **Consultation deadline: 21 August 2025. No response submitted.**
6. **Planning Decisions:**
To note planning decisions received from Sevenoaks District Council.
 - (1) 25/01245/LDCEX - Beeches Farm Kennels Canada Farm Road South Darenth Kent DA4 9LA. *Lawful Development Certificate to confirm the mixed commercial use for dog kennelling, commercial horse livery and horse grazing.* **GRANTED**
 - (2) 25/01972/DETAIL – Former Depot North of Salts Farm, Fawkham Road, Fawkham. Details pursuant to condition 11 (Surface water drainage system verification report) of 22/01550/MMA. **GRANTED**
 - (3) 25/01548/HOUSE - West Rays Valley Road Fawkham. *Front and rear extensions, alterations to fenestration, removal of chimney.* **REFUSED**

7. **Approve Minutes:**
Proposal: To approve as a correct record the minutes of the Parish Council Meeting held on Thursday 17th July 2025, as attached.
8. **Matters Arising:** matters arising relating to the Minutes, not on this agenda.
9. **Finance Approval:** (a) Expenditure and Income - details to be tabled. Approval of cheques and payments, including (b) online banking access update for Cllr Cherry.
10. **Solar farms update: Chimmens, Horton Wood, New Ash Green and Dean Bottom**
Proposal: to sign the Heads of Terms for a Community Fund Agreement relating to Chimmens solar farm.
11. **Remembrance Sunday:**
proposal: to agree date for this service and arrangements to contact St. Mary's; and
proposal: agreement of the purchase of a wreath and donation.
12. **KCC assets within Fawkham:** update.
13. **Local Plan update:** Regulation 18 consultation.
14. **Water leaks:** discussion of issues and agreement of next steps.
15. **Small Grains:** update on progress and Business Case submission.
16. **Asset Register:** update on maintenance issues.
17. **Highways Improvement Plan:** update on HIP.
18. **AGAR:** update from the Clerk following review of the External Auditor's Report, and next steps.
19. **Woodland Trust interpretation boards:** update on arrival and proposal: review and acceptance of quote from WJ Property Services of £288.00 (excluding VAT).
20. **SDC Street Naming:** discussion and decision on new road name preferences to be submitted to SDC for Orchard Farm development. **Deadline: 12 September 2025.**
21. **Chair and Councillors' reports:** to note any items not listed on the agenda.
22. **Open Forum for Councillors to raise matters to be placed on the next agenda:**
Members are asked to consider agenda items for the next meeting. The details of the agenda item will be sent to the Clerk by the Thursday (one week) before the published meeting. Late details cannot guarantee inclusion on the proposed agenda.
23. **Date of Next Meeting:**
To note the next meeting which is scheduled for **9th October 2025** at Fawkham Village Hall, time 19:30.
24. **Confidential Item - Planning/Planning Enforcement: Proposal:** to review, update and agree actions for cases.



Signed – G Champion, Clerk